



Policy Number: CEC010122

Center for Continuing Education and Enterprises (CCEE)

Dental Residency Programs / Registration and Cancellation Policy

Terms and Conditions of Enrollment

By Applying, you hereby agree to the following:

- **Full-Time Study Requirement:**
The Residency Program is a three-year, full-time commitment. Attendance at the university is mandatory on two days per week.
- **Conduct and Responsibility:**
As a postgraduate resident at Ajman University, you acknowledge that you are responsible for your conduct, attitudes, and behavior. Any action that may jeopardize the reputation of the University, whether on or off campus, may result in sanctions as deemed appropriate by a university-appointed panel.
- **Indemnification Clause:**
You agree to indemnify and hold Ajman University harmless from any and all actions, claims, liabilities, losses, damages, costs, or expenses of any nature whatsoever that may arise from your actions or omissions. This includes any losses or damage to property (including AU property) that may result from your participation in the program.
- **Disciplinary Actions:**
Ajman University reserves the right to initiate any necessary disciplinary measures, including immediate termination of your enrollment without notice, in response to any conduct that is deemed sufficiently serious. This applies to behavior both on campus and in any other context where your conduct reflects on the University.
- **Respect for Cultural and Legal Norms:**
You are required to respect the cultural values of the United Arab Emirates and adhere to all applicable local and federal laws.
- **Compliance with University Policies:**
In the event of any breach or non-compliance with these terms, including but not limited to violations of AU's codes of conduct, rules, policies, guidelines, and regulations, Ajman University reserves the right to revoke or terminate your enrollment without further notice.
- **Refund Obligations:**
Should you decide to discontinue your enrollment in the program, you acknowledge your obligation to fully refund any amounts paid by Ajman University.



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- **The Royal College of Surgeons of Edinburgh Fellowship Exam:**

The Resident acknowledges that the Program curriculum is designed in alignment with the Royal College of Surgeons curriculum standards. The Institution commits to maintaining educational standards consistent with Royal College of Surgeons requirements as they exist at the time of enrolment.

The student must pass the Membership of the Faculty of Dental Surgery (MFDS) exam if he is planning to sit the Royal College of Surgeons of Edinburgh Fellowship exam. It is highly recommended to pass the MFDS exam during the first year of residency. The Residency Program is dedicated to supporting its participants to sit the Fellowship exam of the Royal College of Surgeons of Edinburgh. However, the University does not guarantee that students will pass the exam.

Curriculum Modifications:

Ajman University reserves the right to modify the curriculum to maintain alignment with evolving Royal College of Surgeons standards, provided that such modifications do not materially diminish the educational value of the Program.

MFDS Examination Requirements:

The Resident expressly acknowledges and agrees that:

- It is the Resident's sole responsibility to register for, prepare for, and sit the Membership of the Faculty of Dental Surgery (MFDS) examinations Part I and Part II
- These examinations are prerequisites for the Fellowship examination administered by the Royal College of Surgeons
- The Institution provides no guarantee regarding examination scheduling, availability, or outcomes
- All costs associated with MFDS examinations, including but not limited to registration fees, travel expenses, and preparation materials, shall be provided exclusively by the Resident

- **Licensing in UAE:**

Applying for licensure in the UAE is the sole responsibility of the students.

This process must be carried out by the students in accordance with UAE regulations, which candidates should be fully aware of. By signing these terms and conditions, the student confirms their understanding that licensing regulations are subject to change over time.



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Regulatory Authority Compliance:

The Resident agrees to maintain compliance with all applicable local, federal, and international regulations governing medical practice and education during participation in the Program.

Intellectual Property:

Any research, publications, or intellectual property developed during the Program shall be subject to Institution policies regarding intellectual property rights.

- **Material Costs:**

The cost of treatment materials necessary to meet program requirements is covered by Ajman University. However, any additional materials required for treatments beyond the program's requirements will not be covered and must be paid for by the patient or student.

- **Use of Patient Photographs and Document:**

The Residency Program fully adheres to ethical conduct and respects patient confidentiality. All patient documents and photographs taken or recorded during the program are the property of the Residency Program. You are prohibited from publishing these photographs without prior written consent from the Residency Program.

- **Patient Availability:**

Ajman University will endeavor to assist in providing patients for residency program requirements. However, this is not guaranteed, and you are expected to actively find your own patients as needed.

- **Patient Fees:**

All patients may be subject to nominal fees for file opening and treatment, as determined by Ajman University.

- **Withdrawal Policy:**

Withdrawal from the program **is not permitted during the academic year**. Any request to withdraw will only be considered **after the academic year has concluded**. In the event of withdrawal during the academic year, **the full annual fees will remain applicable and are non-refundable**. If a participant wishes to withdraw at the end of the academic year, they must notify the **Continuing Education and Enterprises (CCEE) Department at least two months before** the end of the academic year in writing.